

**Minutes of the
CHIME Institute
Board of Directors Meeting
Tuesday, May 6th, 2025**

Members Present: Patrick Smith, Dawn Hamilton, Kate Kodet, Matt Rinnert, Josh Mark, Keisha R. Carroll, Mark Polansky, Beth Lasky

Members Absent: none

Others Present: Erin Studer, Annie Cox, Irina Castillo (EXED), William Caplenor, Riley Gilbert (zoom), Julie Himot (zoom)

- I. **Call to Order:** The meeting was called to order by Patrick Smith

- II. **Public Comment:** (3 minutes each)—Members of the public were given the opportunity to make a public comment. Each speaker, if any, was advised of the three (3) minute time limit and that ordinarily, Board members cannot respond to presentations on non-action items as no action can be taken on non-agenda items, but that the Board may advise that direction may be given to staff following a presentation later.

- III. **Consent Agenda** (5 min) The following item(s) may be adopted by a single vote of the board, or any item(s) may be pulled off of consent by any member's request (without any need for a vote to pull from consent).
 1. Approval of the minutes of the March 4th, 2025 CHIME Institute Board Meeting
M/S/P Motion (P. Smith, M. Polansky) to approve the Minutes of the CHIME Institute Board of Directors meeting held on March 4th, 2025
 - 1.**Public comment:** There was an opportunity for public comment. None were made
 - 2.**VOTE:**
 - 3.**Yeses:** *M. Rinnert, K Carroll, M. Polansky, P. Smith, K. Kodet, B. Lasky*
 - 4.**No 's:** none
 - 5.**Abstentions:** *D. Hamilton*
 - 6.**MOTION PASSES:** *6-0-1*

- IV. **Educational Programs Reports**
 1. I Castillo reported on a meeting between her and A. Cox with good news about revenue
 2. A. Cox reported with good news about preschool enrollment.
 3. A. Cox gave her report on various topics.
 - a. There was a discussion about grants.
 - b. There was a discussion about splitting the organization
 - c. There was a discussion about the relationship between CSUN students and the program.
 - d. There will be the creation of an advisory committee for fundraising, grants, and

events.

- e. There was a discussion about fundraising.

V. Director of Development report

1. J. Himot reported about the golf and pickle ball tournament.

VI. Adjournment: The next meeting will be held on the first Tuesday in June.

1. **M/S/P Motion** (P. Smith) to adjourn the CHIME Institute Board meeting.
2. **Public comment:** There was an opportunity for public comment. None were made

a. VOTE

b. Yeses: *M. Rinnert, K Carroll, M. Polansky, P. Smith, K. Kodet, B. Lasky, D. Hamilton*

c. No's: none

d. Abstentions: *D. Hamilton*

e. MOTION PASSES: 7-0-0