

**Minutes of the
CHIME Institute
Board of Directors Meeting
Tuesday, March 4th, 2025**

Members Present: Kate Kodet, Matthew Rinnert, Beth Lasky, Dawn Hamilton, Keisha Carroll

Members Absent: Patrick Smith, Josh Mark, Marc Polansky

Others Present: Julie Himot, Erin Studer, Annie Cox, William Caplenor, Amy Hanreddy (Zoom), Connie Wong (Zoom) Zhen Chai, Irina Castillo (Zoom)

- I. **Call to Order:** The meeting was called to order by Dawn Hamilton

- II. **Public Comment:** (3 minutes each)—Members of the public were given the opportunity to make a public comment. Each speaker, if any, was advised of the three (3) minute time limit and that ordinarily, Board members cannot respond to presentations on non-action items as no action can be taken on non-agenda items, but that the Board may advise that direction may be given to staff following a presentation later.
 1. Connie Wong made a public comment

- III. **Consent Agenda** (5 min) The following item(s) may be adopted by a single vote of the board, or any item(s) may be pulled off of consent by any member's request (without any need for a vote to pull from consent).
 1. Approval of the minutes of the 2/4/2024 CHIME Institute Board Meeting
 - M/S/P Motion** (D. Hamilton, M. Rinnert) to approve the Minutes of the CHIME Institute Board of Directors meeting held on December 3, 2024.
 - A. **Public comment:** There was an opportunity for public comment. None were made
 1. **VOTE:**
 2. **Yeses:** K. Carrol, D. Hamilton, M. Rinnert, B. Laskey, K. Kodet
 3. **No's:** none
 4. **Abstentions:** M. Polansky, P. Smith, J. Mark
 5. **MOTION PASSES: 5-0-3**

- IV. **Discussion Item: Strategic Planning Proposals**
 1. Dr. Studer presented the strategic planning proposals and recommended that the discussion be tabled.

- V. **Educational Programs Reports**
 - a. Early Education Programs: A. Cox presented the Early Education Program Report.
 - a. There was a discussion about the program's future and the budget
 - b. The plan is to put together an accurate reflection of the current

situation and create some plans that can be presented in the next board meeting.

VI. Development update

1. Julie Himot presented information about fundraising platforms.
 - a. There was a discussion about the platforms.
2. E. Studer discussed the golf/pickleball tournament on May 12th.

VII. Adjournment: The next meeting will be held on the first Tuesday in April.

1. **M/S/P Motion** () to adjourn the CHIME Institute Board meeting.
2. **Public comment:** There was an opportunity for public comment. None were made
 - a. **VOTE**
 - b. **Yeses:** *K. Carrol, D. Hamilton, M. Rinnert, B. Laskey, K. Kodet*
 - c. **No's:** none
 - d. **Abstentions:** *M. Polansky, P. Smith, J. Mark*
 - e. **MOTION PASSES: 5-0-3**