

**Minutes of the
CHIME Charter School
Board of Directors Meeting
Tuesday, January 14, 2025**

Members Present: Patrick Smith, Dawn Hamilton, Josh Mark, Traci Myman, Marc Polansky, Keisha Carroll, Kate Kodet,

Members Absent: Matt Rinnert, Beth Lasky.

Others Present: Erin Studer, Annie Cox, Kathy Jamison (via Zoom), Irina Castillo (via Zoom)

- I. **Call to Order:** The meeting was called to order by Board Chair/President P. Smith

- II. **Public Comment:** (3 minutes each)—Members of the public were given the opportunity to make a public comment. Each speaker, if any, was advised of the three (3) minute time limit and that ordinarily, Board members cannot respond to presentations on non-action items as no action can be taken on non-agenda items, but that the Board may advise that direction may be given to staff following a presentation later.

There was an opportunity for public comment and none were made.

- III. **Consent Agenda** (5 min) The following item(s) may be adopted by a single vote of the board, or any item(s) may be pulled off of consent by any member's request (without any need for a vote to pull from consent).
 1. Approval of the minutes of the 12/3/2024 CHIME Charter School Board of Directors Meeting
 - a. **M/S/P Motion** (P. Smith/M. Polansky) to approve the Minutes of the CHIME Institute Board of Directors meeting held on December 3, 2024.
 - b. **Public comment:** There was an opportunity for public comment. None were made
 - c. **VOTE:**
 - d. **Yeses:** *D. Hamilton, T. Myman, M. Polansky, P. Smith, J. Mark*
 - e. **No's:** none
 - f. **Abstentions:** 2
 - g. **MOTION PASSES: 4-0-1**

- IV. **Membership Update:** At the CHIME Institute Board Meeting P. Smith confirmed invitation to join the Board and nomination of the following three Board members: Keisha Carroll, Kate Kodet and Beth Lasky. The vote was as following:
 - a. **M/S/P Motion** (P. Smith/D. Hamilton) to approve the nomination of new Board members Keisha Carroll, Kate Kodet and Beth Lasky.
 - b. **Public Comment:** There was an opportunity for public comment and none were made.
 - c. **VOTE:** Motion: P. Smith/ D. Hamilton
 - d. **Yeses:** *D. Hamilton, T. Myman, M. Polansky, P. Smith, J. Mark, K. Carroll, K;*
 - e. **No's:** none
 - f. **Abstentions:** none
 - g. **MOTION PASSES: 5-0-0**

- V. **Resignation of Board member:** Traci Myman announced her resignation from the Board which will take place after this meeting. The Board and Executive Directors thanked her for her years of service.

VI. ACTION ITEM: Review and Approve FY 2023-24 Audit.

1. The Board had an opportunity to review the FY 2023-24 Audit and ask questions.
2. M/S/P Motion (P. Smith/M. Polansky) to approve the FY 2023-24 Audit as presented.
 - a. Public Comment: There was an opportunity for public comment and none were made.
 - b. VOTE:
 - c. *Yeses: D. Hamilton, T. Myman, M. Polansky, P. Smith, J. Mark, K. Carroll, K. Kodet*
 - d. *No's: none*
 - e. *Abstentions: none*
 - f. **MOTION PASSES: 7-0-0**

VII. ACTION ITEM: Review and Approve 1st Interim financials:

1. The Board had an opportunity to review the 1st Interim Financials and asked questions.
 - a. M/S/P Motion (P. Smith/J. Mark) to approve the FY 2023-24 Audit as presented.
 - b. Public Comment: There was an opportunity for public comment and none were made.
 - c. VOTE:
 - d. *Yeses: D. Hamilton, T. Myman, M. Polansky, P. Smith, J. Mark, K. Carroll, K. Kodet*
 - e. *No's: none*
 - f. *Abstentions: none*
 - g. **MOTION PASSES: 7-0-0**

VIII. ACTION ITEM: Update Fiscal Policies for Alternate Authorizer designation: this item was tabled.

IX. ACTION ITEM: Approval of School Accountability Report Card (SARC)

1. E. Studer reviewed the School Accountability Report Card (SARC) and answered questions from Board members.
 - a. M/S/P Motion (P. Smith/T. Myman) to approve the School Accountability Report Card as presented.
 - b. Public Comment: There was an opportunity for public comment and none were made.
 - c. VOTE:
 - d. *Yeses: D. Hamilton, T. Myman, M. Polansky, P. Smith, J. Mark, K. Carroll, K. Kodet*
 - e. *No's: none*
 - f. *Abstentions: none*
 - g. **MOTION PASSES: 7-0-0**

X. DISCUSSION ITEM: Enrollment and Recruitment Presentation: This item was tabled.

XI. DISCUSSION ITEM: October and November Financials

1. Irina Castillo shared the October and November Financials and answered questions from Board member.

XII. Executive Director Report

- a. **Charter School Board Report:** E. Studer reported on upcoming school events.

XIII. Adjournment: The next meeting will be held on the first Tuesday in February.

1. M/S/P Motion (P. Smith/M. Polansky) to adjourn the CHIME Institute Board meeting.
2. **Public comment:** There was an opportunity for public comment. None were made
 - a. **VOTE**
 - b. *Yeses: P. Smith, D. Hamilton, M. Polansky, T. Myman, J. Mark, K. Carroll, K. Kodet*
 - c. *No's: none*

- d. *Abstentions: none*
- e. *MOTION PASSES: 7-0-0*