

**Minutes of the  
CHIME Institute  
Board of Directors Meeting  
Tuesday November 12, 2024**

**Members Present:** Patrick Smith, Matthew Rinnert, Marc Polansky, Dawn Hamilton

**Members Absent:** Josh Mark, Traci Myman

**Others Present:** Irina Castillo, Erin Studer, Annie Cox, William Caplenor

- I. **Call to Order:** The meeting was called to order by Patrick Smith
  
- II. **Public Comment:** (3 minutes each)—Speakers were given the opportunity to make a public comment. Each speaker, if any, was advised of the three (3) minute time limit and that ordinarily, Board members cannot respond to presentations on non-action items as no action can be taken on non-agenda items, but that the Board may advise that direction may be given to staff following a presentation later.
  1. There was an opportunity for public comment and none were made.
  
- III. **Consent Agenda:** The following item(s) may be adopted by a single vote of the board, or any item(s) may be pulled off of consent by any member's request (without any need for a vote to pull from consent).
  1. The minutes were amended to more accurately reflect the meeting
  2. **M/S/P Motion** (P. Smith M. Polansky) to approve the minutes of the 10/1/2024 CHIME Charter School Board Meeting.
    - a. **Public comment:** There was an opportunity for public comment and none were made.
    - b. **VOTE:** P. Smith, M. Polansky, M. Rinnert, D. Hamilton
    - c. **Yeses:** 4
    - d. **No's:** none
    - e. **Abstentions:**
    - f. **MOTION PASSES:** 4-0-0
  
- IV. **Transfer of Bob Myman donation from Institute to Charter per donor request**
  1. The item was discussed in the Charter School meeting.
  2. **M/S/P Motion** (P. Smith/M. Polansky) to approve The Transfer of the Bob Myman donation to the Charter School in the amount of \$188,000
  3. **Public comment:** There was an opportunity for public comment. None were made
    - a. **VOTE:** P. Smith, M. Polansky, M. Rinnert, D. Hamilton
    - b. **Yeses:** 4
    - c. **No's:** none
    - d. **Abstentions:** none
    - e. **MOTION PASSES:** 4-0-0

**V. Director's report**

1. A. Cox presented the director's report.
2. There was a discussion about grants and fundraising.

**I. DISCUSSION ITEM: Institute: Board recruitment check-in**

1. There was a general discussion about the applicants.
  - a. The board discussed plans to assess applicants.
  - b. E. Studer will send all resumes to all board members
  - c. P. Smith will respond to the applicants
  - d. THE ad hoc board recruitment committee will review the applications and meet on Tuesday the 19th at 5:00pm via Zoom.

**VI. Adjournment:**

1. **M/S/P** Motion (P. Smith) to adjourn the 11/12/2024 meeting of the CHIME Institute.
2. **Public comment:** There was an opportunity for public comment. None were made
  - a. **VOTE**
  - b. **Yeses:** *P. Smith, M. Polansky, M. Rinnert, D. Hamilton*
  - c. **No's:** none
  - d. **Abstentions:** *none*
  - e. **MOTION PASSES: 4-0-0**