

**Minutes of the
CHIME Institute
Board of Directors Meeting
Tuesday March 5th, 2024**

Members Present: Patrick Smith, Marc Polansky, Matthew Rinnert, Dawn Hamilton

Members Absent: Traci Myman, Josh Mark

Others Present: Kathy Jamison, Erin Studer, Irina Castillo, William Caplenor, Julie Himot

- I. **Call to Order:** The meeting was called to order by Patrick Smith

- II. **Public Comment:** (3 minutes each)—Speakers were given the opportunity to make a public comment. Each speaker, if any, was advised of the three (3) minute time limit and that ordinarily, Board members cannot respond to presentations on non-action items as no action can be taken on non-agenda items, but that the Board may advise that direction may be given to staff following a presentation later.
 1. There was a public comment

- III. **Consent Agenda:** The following item(s) may be adopted by a single vote of the board, or any item(s) may be pulled off of consent by any member's request (without any need for a vote to pull from consent).
 1. The minutes were amended to more accurately reflect the meeting
 2. **M/S/P Motion** (P. Smith D. Hamilton) to approve the minutes of the 3/5/2024 CHIME Charter School Board Meeting.
 - a. **Public comment:** A public comment was made
 - a) **VOTE:**
 - b) **Yeses:** *M. Polansky, D. Hamilton, M. Rinnert, P. Smith*
 - c) **No's:** none
 - d) **Abstentions:** *none*
 - e) **MOTION PASSES:** *4-0-0*

- IV. **Program update**
 1. A. Cox presented the program update for the institute.
 2. There was a discussion about the TK program.
 3. There was an update on the early education budget.
 4. There was a discussion about enrollment.
 5. There was a discussion about transferring funds to the early education program

- V. Action Item
- VI. **M/S/P Motion** (P. Smith, M. Polansky) to approve the transfer of funds to the Early education program.
 1. **Public comment:** A public comment was made

- a. **VOTE:**
- b. **Yeses:** *M. Polansky, D. Hamilton, M. Rinnert, P. Smith*
- c. **No's:** none
- d. **Abstentions:** *none*
- e. **MOTION PASSES:** *4-0-0*

VII. Director of Development report

- 1. Julie Himot provided her updates on fundraising program management.
- a. There was a discussion about the donation platform.
- b. There was a discussion about the new annual report.
- c. There was a discussion about a large-scale fundraiser.

VIII. Adjournment:

- 1. **M/S/P** Motion (P. Smith) to adjourn the 5/7/2024 meeting of the CHIME Charter
- 2. **Public comment:** There was an opportunity for public comment. None were made
- a. **VOTE**
- b. **Yeses:***M. Polansky, D. Hamilton, M. Rinnert, P. Smith*
- c. **No's:** none
- d. **Abstentions:** *none*
- e. **MOTION PASSES:** *4-0-0*