

**Minutes of the
CHIME Charter School
Board of Directors Meeting
Tuesday February 6th, 2024**

Members Present: Patrick Smith, Marc Polansky, Traci Myman, Matthew Rinnert, Josh Mark

Members Absent: Dawn Hamilton

Others Present: Irina Castillo, Erin Studer, Annie Cox, Julie Himot, William Caplenor, Riley Gilbert, Natalia Paez, DeeAnn Newkirk

Call to Order: The meeting was called to order by Patrick Smith

- I. **II. Public Comment:** (3 minutes each)—Speakers were allowed the opportunity to make a public comment and public comment was invited for each agenda action item. Each speaker, if any, was advised of the three (3) minute time limit and that ordinarily, Board members cannot respond to presentations on non-action items as no action can be taken on non-agenda items, but that the Board may advise that direction may be given to staff following a presentation later.
 1. A public speaker made a comment.
 2. A public speaker made a comment.

- II. **Consent Agenda:** The following item(s) may be adopted by a single vote of the board, or any item(s) may be pulled off of consent by any member's request (without any need for a vote to pull from consent).
 1. **M/S/P Motion** (M. Polansky, T. Myman) to approve the minutes of the 1/9/2023 CHIME Charter School Board Meeting.
 2. **Public comment:** There was an opportunity for public comment. None were made.
 - a. **VOTE**
 - b. **Yeses:** *M. Polansky, T. Myman, M. Rinnert*
 - c. **No's:** none
 - d. **Abstentions:** *P. Smith*
 - e. **MOTION PASSES: 3-0-1**

- III. **December Financials**
 1. I. Castillo presented the December Financials.
 - a. There was a discussion about the governor's budget.
 - b. There was a discussion about COLA
 - c. There was a discussion about an increase in funding.
 - d. There was a discussion about a deferral
 - e. There was a discussion about absenteeism including the day that had low attendance due to the floods.

- f. There was a discussion about checking line items
 - a) There was a discussion about the aspire grant
 - b) the advertisement line item
 - c) The security guard
- g. There was a discussion about LCFF

IV. FY23-324 LCAP Mid-Year Review

- 1. Dr. Studer explained the need for a mid-year LCAP review and gave a presentation.
- 2. there was a discussion about LAUSD salary.
- 3. There was a discussion about the parentsquare communication system.
- 4. P. Smith made a comment about board and parent personal involvement.
- 5. There was a discussion about students reporting feeling safe.
- 6. There was a discussion about paraprofessionals being involved in CSUN.
- 7. There was a discussion about chronic absenteeism.

V. Approval of Employee Complaint Procedure (Employee Handbook Update)

- 1. E. Studer explained the need for the approval and the changes that were made.
- 2. There was a discussion about the availability of the updated manual.
- 3. There was a discussion about the language.
- 4. **M/S/P Motion** (J. Mark, M. Polansky) to approve the employee complaint procedure.
- 5. **Public comment:** There was an opportunity for public comment. None were made
- a. **VOTE**
- b. **Yeses:** *M. Polansky, T. Myman, M. Rinnert, P. Smith, J. Mark*
- c. **No's:** none
- d. **Abstentions:** *none*
- e. **MOTION PASSES: 5-0-0**

VI. Approval of Comprehensive School Safety Plan Update

- 1. E. Studer explained the new school safety plan and the reason for the need for approval.
- 2. There was a discussion about the availability of the plan.
- 3. There was a discussion about the board reviewing the plan.
- 4. There was a discussion about LAPD involvement.
- 5. **M/S/P Motion** (P. Smith, T. Myman) to approve the School Safety Plan Update
- 6. **Public comment:** There was an opportunity for public comment. None were made
- a. **VOTE**
- b. **Yeses:** *M. Polansky, T. Myman, M. Rinnert, P. Smith, J. Mark*
- c. **No's:** none
- d. **Abstentions:** *none*
- e. **MOTION PASSES: 5-0-0**

VII. Approval of FY23-24 Auditing Firm

- 1. E. Studer talked about the process of selecting an auditing firm.
- 2. There was a discussion about the firm and the process of selecting them.
- 3. There was a discussion about the price increase. The board would like to table the approval

VIII. Programs Reports

1. E. Studer presented some updates about the Charter School.

IX. Adjournment

- a. **M/S/P Motion** (P. Smith, T. Myman) to adjourn the 2/6/2024 meeting of the CHIME Charter School board of directors meeting.

2. **Public comment:** There was an opportunity for public comment. None were made

a. VOTE

- b. **Yeses:** *M. Polansky, T. Myman, M. Rinnert, P. Smith, J. Mark*

- c. **No's:** none

- d. **Abstentions:** *none*

- e. **MOTION PASSES: 5-0-0**