

**Minutes of the
CHIME Charter School
Board of Directors Meeting
Tuesday January 9th, 2024**

Members Present: Matt Rinnert, Dawn Hamilton, Traci Myman, Joshua Mark, Marc Polansky

Members Absent: Patrick Smith

Others Present: Irina Castillo, Erin Studer, William Caplenor

Call to Order: The meeting was called to order by Marc Polansky

- I. II. Public Comment:** (3 minutes each)—Speakers were allowed the opportunity to make a public comment and public comment was invited for each agenda action item. Each speaker, if any, was advised of the three (3) minute time limit and that ordinarily, Board members cannot respond to presentations on non-action items as no action can be taken on non-agenda items, but that the Board may advise that direction may be given to staff following a presentation later.

1. A public speaker made a comment.

- II. Consent Agenda:** The following item(s) may be adopted by a single vote of the board, or any item(s) may be pulled off of consent by any member's request (without any need for a vote to pull from consent).

1. **M/S/P** Motion (D. Hamilton, M. Polansky) to approve the minutes of the 12/5/2023 CHIME Charter School Board Meeting.
2. **Public comment:** There was an opportunity for public comment. None were made.
 - a. **VOTE**
 - b. **Yeses:** D. Hamilton, M. Polansky, J. Mark
 - c. **No's:** none
 - d. **Abstentions:** M. Rinnert, T. Myman
 - e. **MOTION PASSES: 3-0-2**

III. FY23-24 November Financials

1. I. Castillo presented the November Financials.
 - a. There was a discussion about the budget
 - b. There was a discussion about the check register.

IV. Approval of CHIME Institute's Schwarzenegger Community School Annual SARC Report

1. E. Studer presented the SARC report.

- a. There was a discussion about the term “drop-out”
- b. There was a discussion about the term “chronic absenteeism”
2. **M/S/P** Motion (T. Myman/D. Hamilton) to approve the CHIME Institute's Schwarzenegger Community School Annual SARC Report
3. **Public comment:** There was an opportunity for public comment. None were made
- a. **VOTE**
- b. *Yeses: M. Polansky, J. Mark, T. Myman, D. Hamilton, M. Rinnert*
- c. *No's: none*
- d. *Abstentions: none*
- e. **MOTION PASSES: 5-0-0**

V. Approval of CHIME Institute Annual Audit

1. E. Studer presented the annual audit and presented a finding.
2. **M/S/P** Motion (J. Mark/M. Polansky) to approve the CHIME Institute Annual Audit
3. **Public comment:** There was an opportunity for public comment. None were made
- a. **VOTE**
- b. *Yeses: M. Polansky, J. Mark, T. Myman, D. Hamilton, M. Rinnert*
- c. *No's: none*
- d. *Abstentions: none*
- e. **MOTION PASSES: 5-0-0**

VI. Approval of authorization to open a High Yield Savings Account

1. E. Studer explained the reasoning for opening a high yield savings account.
2. **M/S/P** Motion (J. Mark/T. Myman) to approve the authorization to open a High Yield Savings Account
3. **Public comment:** There was an opportunity for public comment. None were made
- a. **VOTE**
- b. *Yeses: M. Polansky, J. Mark, T. Myman, D. Hamilton, M. Rinnert*
- c. *No's: none*
- d. *Abstentions: none*
- e. **MOTION PASSES: 5-0-0**

VII. Approval of Purchases that Exceed the Spending Authority of the Executive Director

1. E. Studer presented the list of monthly purchases whos aggregate cost exceeds his spending authority.
2. **M/S/P** Motion (T. Myman/ M. Polansky) to approve the authorization to approve the list of purchases that exceed the spending authority of the executive director as

presented.

3. **Public comment:** There was an opportunity for public comment. None were made
- a. **VOTE**
- b. *Yeses:*M. Polansky, J. Mark, T. Myman, D. Hamilton, M. Rinnert
- c. *No's:* none
- d. *Abstentions:* none
- e. **MOTION PASSES: 5-0-0**

VIII. Arts, Music and Instructional Materials Discretionary Block Grant Plan

1. E. Studer presented the Arts Music and Instructional Materials Discretionary Block Grant Plan
2. **M/S/P** Motion (D. Hamilton/J. Mark) to approve the Arts, Music and Instructional Materials Discretionary Block Grant Plan
3. **Public comment:** There was an opportunity for public comment. None were made
- a. **VOTE**
- b. *Yeses:*M. Polansky, J. Mark, T. Myman, D. Hamilton, M. Rinnert
- c. *No's:* none
- d. *Abstentions:* none
- e. **MOTION PASSES: 5-0-0**

IX. Programs Reports

X. Adjournment

- a. **M/S/P** Motion (T. Myman/ D. Hamilton) to adjourn the 1/9/2024 meeting of the CHIME Charter School board of directors meeting.
2. **Public comment:** There was an opportunity for public comment. None were made
- a. **VOTE**
- b. *Yeses:*M. Polansky, J. Mark, T. Myman, D. Hamilton, M. Rinnert
- c. *No's:* none
- d. *Abstentions:* none
- e. **MOTION PASSES: 5-0-0**