

**Minutes of the  
CHIME Charter School  
Board of Directors Meeting  
Tuesday April 4<sup>th</sup>, 2023**

**Members Present:** Marc Polansky, Matthew Rinnert, Melissa Aguilar, Traci Myman, Josh Mark, Patrick Smith

**Members Absent:** Dawn Hamilton

**Others Present:** Irina Castillo (via zoom), Annie Cox, Erin Studer, William Caplenor

**Call to Order:** The meeting was called to order by Board President, Patrick Smith

- I. II. Public Comment:** (3 minutes each)—Speakers were allowed the opportunity to make a public comment and public comment was invited for each agenda action item. Each speaker, if any, was advised of the three (3) minute time limit and that ordinarily, Board members cannot respond to presentations on non-action items as no action can be taken on non-agenda items, but that the Board may advise that direction may be given to staff following a presentation later.

1. **There was an opportunity to make public comment and none were made**

- II. Consent Agenda:** The following item(s) may be adopted by a single vote of the board, or any item(s) may be pulled off of consent by any member's request (without any need for a vote to pull from consent).

1. Approval of the minutes of the 3/7/2023 CHIME Charter School Board Meeting.
  - a. **M/S/P Motion** (P. Smith M. Aguilar) to approve the minutes of the 3/7/2023 CHIME Charter School Board meeting
  2. **Public comment:** There was an opportunity for public comment. None were made
    - a. **VOTE**
    - b. **Yeses:**, M. Polansky, T. Myman, M. Aguilar, M. Rinnert, P. Smith
    - c. **No's:** none
    - d. **Abstentions:**, J. Mark
    - e. **MOTION PASSES: 5-0-1**

**III. February Financials**

1. I Castillo presented the February Financials
  - a. There was a discussion about IEE's
  - b. There was a discussion about enrollment
  - c. There was a discussion about expenses and grants
  - d. There was a discussion about checking items
  - e. There was a discussion about next year's budget

**IV. FY21-22 990 Tax Return**

1. The tax return will be moved to next meeting

**V. FY22-23 Auditor Selection**

1. E. Studer presented information about the audit services.
  - a. There was a discussion about companies used in years past.
  - b. **M/S/P Motion** (J. Mark/ M. Polansky) to approve CLA Audit Selection
2. **Public comment:** There was an opportunity for public comment. None were made
  - a. **VOTE**
  - b. **Yeses:**, *M. Polansky, T. Myman, M. Aguilar, M. Rinnert, P. Smith, J. Mark*
  - c. **No's:** none
  - d. **Abstentions:**, *none*
  - e. **MOTION PASSES: 6-0-0**

## **VI. Educational report**

1. E. Studer presented his Executive Director report
  - a. There was a discussion about Ms. Heidi
  - b. E. Studer presented the brown act training (the second for the year)
    - a) There was a discussion about procedures dictating emailing
    - b) There was a discussion about remote attendance

## **VII. Adjournment**

- a. **M/S/P Motion** (P. Smith) to adjourn the 2/7/2023 meeting of the CHIME Charter School board of directors meeting
2. **Public comment:** There was an opportunity for public comment. None were made
  - a. **VOTE**
  - a. **Yeses:**, *M. Polansky, T. Myman, M. Aguilar, M. Rinnert, P. Smith, J. Mark*
  - b. **No's:** none
  - c. **Abstentions:**, *none*
  - d. **MOTION PASSES: 6-0-0**