

**Minutes of the
CHIME Charter School
Board of Directors Meeting
Held via Zoom Video Conference
Tuesday, January 5, 2021**

Members Present: Patrick Smith (Chair), Dawn Hamilton, Marc Polansky, Matt Rinnert, Tony Battaglia, Jeffrey Becker, and Melissa Aguilar (arrived late). These members constitute a quorum.

Members Absent: Joshua Mark, Traci Myman.

Others Present: CHIME/CSUN Liaison: Amy Hanreddy.

Staff: Erin Studer, William Caplenor, Annie Cox, Caitlin Healey, Irina Castillo (ExED), Kathy Jamison.

Members of the Public: There were members of the public in attendance.

Call to Order: The meeting was called to order by Board Chair/President P. Smith. P. Smith called the meeting to order and welcomed public and staff. This meeting will be conducted pursuant to the Governor for the State of California's Executive Orders N-25-20 and N-29-20

- I. **Public Comment** (3 minutes each)—Speakers were allowed the opportunity to “sign up” for public comment before the start of the meeting and public comment was invited for each agenda action item. Each speaker, if any, is advised of the three (3) minute time limit and that ordinarily, Board members cannot respond to presentations on non-action items as no action can be taken on non-agenda items, but that the Board may advise that direction may be given to staff following a presentation later.

Public Comment: Public comment was offered but none were made.

II. Consent Agenda

The following item(s) may be adopted by a single vote of the board, or any item(s) may be pulled off of consent by any member's request (without any need for a vote to pull from consent).

1. **Approval** of the minutes of the December 8, 2020 CHIME Charter School Board Meeting. M/S/P Motion (D. Hamilton/M. Polansky) to approve the minutes of the December 8, 2020 Charter School Board Meeting.

VOTE

Yeses: Dawn Hamilton, Matt Rinnert, Marc Polansky, Tony Battaglia, Jeffrey Becker, Patrick Smith.

No's: None

Abstentions: None

MOTION PASSES: 6-0-0

II. Charter School Program Reports: Erin Studer presented the CHIME Charter School Executive report as following.

Campus closure update: On December 10th LAUSD Superintendent order the closure of all LAUSD owned properties to the community including students with the exception of essential activities only. CHIME staff

have paused student assessments at this time and await further instruction concerning campus access while maintaining essential maintenance, office staff, and food distribution services on campus. Only essential staff is allowed on campus.

Parent information session and Q and A: Erin will host a Parent Information session with a follow up Q and A with CHIME community members on Wednesday January 6th at 4:30 pm. He will provide informational updates on the distance learning program, COVID-19 safety procedures, and the status of return to campus plans. Erin will send the link to Board members.

Governor's proposal for returning students to campus K-6: The governor has proposed fiscal incentives for schools to return K-6 students to campuses this spring. The per student funding (starting at \$450) would fund COVID-19 testing procedures for students and staff. Schools in counties with case rates of 28 daily cases per 100,000 residents on a 14 day rolling average would be eligible to participate in this program. Currently the rolling average in LA County is 66 daily cases per 100,000.

Charter School Development Center CBO training program: From January to May of 2021 Erin will be participating in a virtual CBO training program through CSDC to help build capacity for budget planning and fiscal management for the organization given the recent transition of long-time fiscal manager Peggy Berrenson.

Restorative Justice Professional Development Spring 2021: Assistant Principal Caitlin Healey wrote and received on behalf of the school a SELPA grant last spring to help provide additional training in Restorative Justice. This was put on hold as we focused on our distance learning program in the fall, but staff will be participating in continuing professional development on restorative justice practices through this grant in the spring semester.

Director's Leadership Advisory Group: The Director's Leadership Advisory Committee is a committee of teacher, parent, and administrative stakeholder who will review high level school issues and needs including recommending budgeting priorities and LCAP goals. This group was scheduled to hold its first meeting January 4, 2021 and will address a new approach to LCAP planning.

Compliance Monitoring Board Certification: As part of the annual oversight process with Los Angeles Unified School district the Board is required to review and approve the Compliance Monitoring Board Certification document as reported by the Executive Director. This document was provided to the Board for review.

M/S/P Motion (D. Hamilton/M. Aguilar) to authorize Patrick Smith, as Board Chair, to sign the certification of Board review.

VOTE

Yeses: Dawn Hamilton, Matt Rinnert, Marc Polansky, Tony Battaglia, Jeffrey Becker, Patrick Smith, Melissa Aguilar

No's: None

Abstentions: None

MOTION PASSES: 7-0-0

Accelerate 360 community of practice program: Erin has joined a community of practice with other local school leaders to work in mutual support of professional and organizational growth. This community of practice will convene monthly from January 2021- December 2021. An organizational capacity survey was utilized as an opening reflective exercise for the group. It has been shared with the board for review and further discussion for potential strategic discussion and planning.

Additional comments/questions:

P. Smith asked if the Charter Renewal documents have been made available in the website and Erin will verify and report back.

P. Smith also wanted to again congratulate the Charter School staff for their hard work and dedication in the Charter Renewal process.

III. Public Comment: There was an additional opportunity for public comment.

A comment was made by Charter School Parent Mara Damianov.

P. Smith stated he would like to attend the Charter School Parent Association Meetings.

IV. Adjournment:

M/S/P Motion (P. Smith) to adjourn the open session of the meeting.

VOTE

Yeses: P. Smith, T. Battaglia, M. Rinnert , M. Polansky, D. Hamilton, J. Becker, M. Aguilar

No's: None

Abstentions: None

MOTION PASSES: 7-0-0