

**Draft Minutes of the  
CHIME Institute  
Board of Directors Meeting  
Held at the CHIME Charter School  
Thursday, June 21, 2018**

**Members Present:** Seven members of the Board were present: Michele Haney (chair), Lei Bowen, Hilary Goldberg, Todd Hacker, Dawn Hamilton, Traci Myman, and Patrick Smith. These members constitute a quorum

**Members Absent:** Three members were absent: Tony Battaglia, David Kretschmer and Josh Mark.

**Others Present:** Parents: Frank Bowen and Mara Damianov. Staff: Irina Castillo (ExED), Annie Cox and Erin Studer.

1. Call to Order

M. Haney called the meeting to order.

2. Public Comment

None.

3. Approval of the Consent Agenda

- a. Minutes of the May 24, 2018 Board Meeting.

**M/S/P** (H. Goldberg/L. Bowen) Motion to approve the minutes of the May 24, 2018, Meeting.

***VOTE***

***Yeses:*** Lei Bowen, Todd Hacker, Hilary Goldberg, Dawn Hamilton, Michele Haney, Traci Myman, Patrick Smith.

***No's:*** None

***Abstentions:*** None

***MOTION PASSES: 7-0-0***

4. Program Reports

a. Early Education Programs: A. Cox presented a report of the Early Education Programs including list of outreach and training activities that took place throughout the year and updated budget. Current challenges and opportunities as well as future goals were also presented and discussed.

b. CHIME/CSUN Committee: A report of activities undertaken by the CHIME/CSUN Committee this past year under the leadership of Amy Hanreddy, CSUN professor and CHIME/CSUN liaison was distributed.

c. Charter School: The following items were addressed:

(1) 2017-2018 LAUSD Site Review:

The 2017-2018 LAUSD Site Review was distributed and reviewed by the Board.

(2) Homeless Students Policy Approval:

The CHIME Charter School Homeless Student Policy was distributed by E. Studer and reviewed by Board members.

**M/S/P** (H. Goldberg/D. Hamilton) Motion to approve the CHIME Charter School Homeless Policy as presented.

***VOTE***

***Yeses:*** Lei Bowen, Todd Hacker, Hilary Goldberg, Dawn Hamilton, Michele Haney, Traci Myman, Patrick Smith.

***No's:*** None

***Abstentions:*** None

***MOTION PASSES: 7-0-0***

(3) EPA Spending Fund:

The CHIME Charter School Educational Protection Act (EPA) Spending Plan was distributed by E. Studer and reviewed by Board members.

**M/S/P** (P. Smith/T. Hacker) Motion to approve the CHIME Charter School Educational Protection Act (EPA) Plan as presented.

***VOTE***

***Yeses:*** Lei Bowen, Todd Hacker, Hilary Goldberg, Dawn Hamilton, Michele Haney, Traci Myman, Patrick Smith.

***No's:*** None

***Abstentions:*** None

***MOTION PASSES: 7-0-0***

(4) ExED Contract:

The Excellent Education Development (ExED) Management and Accounting Services Contract Agreement for 2018-2019 was distributed by I. Castillo and reviewed by the Board.

**M/S/P** (T. Myman/L. Bowen) Motion to approve the ExED Management and Accounting Services Contract Agreement for 2018-2019 as presented.

***VOTE***

***Yeses:*** Lei Bowen, Todd Hacker, Hilary Goldberg, Dawn Hamilton, Michele Haney, Traci Myman, Patrick Smith.

***No's:*** None

***Abstentions:*** None

***MOTION PASSES: 7-0-0***

(5) Consolidated Application (Con App) to comply for funding for Categorical Aid Programs:

The CHIME Charter School's Consolidated Application (Con App) to comply for funding for Categorical Aid Programs (Titles 1, 2, and 4) was distributed by E. Studer and reviewed by the Board.

**M/S/P** (D. Hamilton/L. Bowen) Motion to approve the Consolidated Application as presented.

***VOTE***

***Yeses:*** Lei Bowen, Todd Hacker, Hilary Goldberg, Dawn Hamilton, Michele Haney, Traci Myman, Patrick Smith.

***No's:*** None

***Abstentions:*** None

***MOTION PASSES: 7-0-0***

(6) 2018-2019 General and Workers Comp Insurance Contracts:

The 2018-2019 General and Workers Comp Insurance Contract from Charter Safe for the CHIME Charter School was presented by E. Studer and reviewed by the Board.

**M/S/P** (T. Hacker/H. Goldberg) Motion to approve the 2018-2019 General and Workers Comp Insurance Contracts with Charter Safe as presented.

***VOTE***

***Yeses:*** Lei Bowen, Todd Hacker, Hilary Goldberg, Dawn Hamilton, Michele Haney, Traci Myman, Patrick Smith.

***No's:*** None

***Abstentions:*** None

***MOTION PASSES: 7-0-0***

(7) 2018-2019 Budget Approval:

I. Castillo presented the 2018-2019 Charter School Budget Assumptions and distributed the May 2018 Financial Dashboard. The 2018-2019 Budget was presented and reviewed. A discussion took place including concerns about cash flow and the need to fundraise.

**M/S/P** (P. Smith/T. Myman) Motion to approve the Charter School 2018-2019 Budget as presented.

***VOTE***

***Yeses:*** Lei Bowen, Todd Hacker, Hilary Goldberg, Dawn Hamilton, Michele Haney, Traci Myman, Patrick Smith.

***No's:*** None

***Abstentions:*** None

***MOTION PASSES: 7-0-0***

(8) FY18-19 Local Control Accountability Plan (LCAP) Approval:

E. Studer explained the LCAP should align with the 8 State Priority Areas and that in developing the Plan, he sought input from families and staff. Ideas included increased in teacher pay, increased programming and professional development in gifted education, and increased intervention for mathematics. The Plan was shared with the Board.

**M/S/P** (T. Myman/P. Smith) Motion to approve the 2018-2019 Local Control Accountability Plan (LCAP) as presented.

***VOTE***

***Yeses:*** Lei Bowen, Todd Hacker, Hilary Goldberg, Dawn Hamilton, Michele Haney, Traci Myman, Patrick Smith.

***No's:*** None

***Abstentions:*** None

***MOTION PASSES: 7-0-0***

(9) 403 b Plan Restatement and Plan Highlights:

The CHIME Institute 403 (b) Plan adoption agreement and Plan document were distributed and reviewed by the Board.

**M/S/P** (P. Smith/T. Myman)) Motion to adopt the CHIME Institute 403 (b) Plan agreement as presented.

***VOTE***

***Yeses:*** Lei Bowen, Todd Hacker, Hilary Goldberg, Dawn Hamilton, Michele Haney, Traci Myman, Patrick Smith.

***No's:*** None

***Abstentions:*** None

***MOTION PASSES: 7-0-0***

5. Board Committees

a. Committee Membership:

Further discussion about Committee membership will take place at the next Board meeting.

b. Board Development Committee

Board membership: T. Hacker announced his resignation. He was thanked for his service.

6. Adjournment

The meeting was adjourned.

7. Next Meeting: August 23, 2018.