

**Minutes of the
CHIME Institute
Board of Directors Meeting
Held at the CHIME Charter School
Thursday, May 24, 2018**

Members Present: Seven members of the Board were present: Michele Haney (chair), Lei Bowen, Hilary Goldberg, Todd Hacker, Dawn Hamilton, Traci Myman, and Patrick Smith. These members constitute a quorum

Members Absent: Three members were absent: Tony Battaglia, David Kretschmer and Josh Mark.

Others Present: Parents: Laurie Berg, Sarah Cook and Kara Perdenza. Staff: Irina Castillo (ExED), Annie Cox and Erin Studer.

1. Call to Order

M. Haney called the meeting to order.

2. Public Comment

None.

a. Approval of the Consent Agenda

- a. Minutes of the April 19, 2018 Board Meeting.

M/S/P (H. Goldberg/L. Bowen) Motion to approve the minutes of the April 19, 2018, Meeting.

VOTE

Yeses: Lei Bowen, Hilary Goldberg, Michele Haney, Patrick Smith.

No's: None

Abstentions: Todd Hacker, Dawn Hamilton, Tracy Myman.

MOTION PASSES: 4-0-3

3. Program Reports

- a. Early Education Programs: A. Cox presented the following Early Education Report:

(1) Enrollment

Preschool Enrollment for the 2018-2019 school year is underway.

A number of activities are being implemented in order to reach more families for the Toddler Program, including an Open House which was held on May 18, 2018.

(2) Student Performance and Support for Transition

The Spring Desired Results is being finalized for the children enrolled in the Preschool Program. *The DR system implemented by the California Department of Education is a comprehensive*

approach that facilitates the achievement of the Desired Results identified for children and families. California is one of the very few states in the nation that has developed its own system designed specifically for measuring child progress toward desired outcomes. The system is aligned to both the state's learning and development foundations for early care and education programs and the content standards for kindergarten.

(3) Training and Outreach:

Efforts towards outreach and dissemination included:

- Staff submitted proposal which was accepted for the Inclusion Collaborative Conference to take place later this year.
- Staff hosted and provided training to two Preschool Teams from Rialto School District.
- Staff attended in the Simms/Mann Institute which provides speakers with the latest in research in early brain development and social-emotional development.

(4) CHIME/CSUN Collaboration

- Interview with incoming fieldwork students took place. We expect a number CADV and Social Welfare students to join us for initial training prior to the start of the school year in August.
- We'll be supporting 5 ECSE Student Teachers this summer.
- A review of the CHIME Apprenticeship Handbook is underway.
- Close collaborator Dr. Zhen Chai received College of Education Partnership Grant Award for the 2018-2019 academic year for a partnership with CHIME entitled, "Promoting Early Childhood Inclusion through Community Partnership."

(5) Event Planning

The CHIME Institute spring fundraiser took place on April 14, 2018 at the Blacker House in Pasadena. Parent volunteers Laurie Berg, Sarah Cook and Kara Perdenza were thanked for their outstanding work and support. They also brought up concerns regarding the ability to raise more funds without the support of a professional fundraising personnel and asked for Board assistance and feedback for future event planning. It was suggested to connect the fundraising committee with the Charter School Community Association (CCA) and the possibility of creating an ad hoc committee led by Todd Hacker for further discussion.

- b. Charter School: E. Studer distributed the Charter School report at the meeting and the following items were addressed:

(1) Budget

The April 2018 Financial Dashboard were included in the board packet as provided by ExED and discussed. Irina explained the Charter School Budget will need to be approved by June 30, 2018. A discussion about the 2018-19 Charter School budget took place and a Finance Committee meeting is being scheduled prior to the next Board meeting.

(2) Walton/Gates Convening

CHIME hosted a group of charter operators from Washington, D.C, funded by the Walton Foundation in May. They discussed issues and needs of charter schools attempting to become more inclusive.

(3)LCAP: Staff has reviewed LCAP needs with staff and parents at recent meetings. Ideas included increased in teacher pay, increased programming and professional development in gifted education, and increased intervention for mathematics. A draft of the LCAP 2018-19 school year will be distributed for Board review prior to the next Board meeting.

(4)Playground Projects

This summer the play equipment matting will be replaced with new matting using funds from a bond provided by LAUSD. New playground equipment for the TK/K yard will also be purchased through a gift from LAUSD Board member discretionary funds and the CCA.

(5) Raise for Teacher Salary Scale

The proposed budget includes increases in teacher compensation and a discussion took place.

5. Board Committee Reports

a. Executive Committee

A Board Retreat is being planned for the month of June, the survey about the date will be distributed electronically again.

b. Board Development Committee

New member Dawn Hamilton was welcomed by the Board and staff.

c. Finance and Audit Committee

The Committee met on March 15, 2018 to discuss the Charter School Budget Forecast and Cash Flow issues but no clear recommendations were given at that time. Another meeting is being scheduled for June.

d. Fundraising and PR Committee

It was suggested to connect the fundraising committee with the Charter School Community Association (CCA) and the possibility of creating an ad hoc committee led by Todd Hacker for further discussion.

e. Stakeholders Success Committee

No updates were given at this time.

7. Adjournment

8. Next Meeting: **Thursday, June 21, 2018**