

**Minutes of the  
CHIME Institute  
Board of Directors Meeting  
Tuesday February 6th, 2024**

**Members Present:** Patrick Smith, Marc Polansky, Traci Myman, Matthew Rinnert, Josh Mark

**Members Absent:** Dawn Hamilton

**Others Present:** Irina Castillo, Erin Studer, Annie Cox, Julie Himot, William Caplenor, Deanne Newkirk, Riley Gilbert, Natalia Paez

- I. **Call to Order:** The meeting was called to order by
  
- II. **Public Comment:** (3 minutes each)—Speakers were given the opportunity to make a public comment. Each speaker, if any, was advised of the three (3) minute time limit and that ordinarily, Board members cannot respond to presentations on non-action items as no action can be taken on non-agenda items, but that the Board may advise that direction may be given to staff following a presentation later.
  1. There was an opportunity for public comment and none were made
  
- III. **Consent Agenda:** The following item(s) may be adopted by a single vote of the board, or any item(s) may be pulled off of consent by any member's request (without any need for a vote to pull from consent).
  1. The minutes were amended to more accurately reflect the meeting
  2. **M/S/P Motion** (J. Mark/ M. Polansky) to amend and approve the minutes of the 1/9/2023 CHIME Charter School Board Meeting.
    - a. **Public comment:** There was an opportunity for public comment. None were made
      - a) **VOTE**
      - b) **Yeses:** *M. Polansky, T. Myman, M. Rinnert, P. Smith, J. Mark*
      - c) **No's:** none
      - d) **Abstentions:** none
      - e) **MOTION PASSES: 5-0-0**
  
- IV. **Program update**
  1. A. Cox gave her updates on the Infant Toddler program.
  2. There was a discussion about Hi-tec High.
  3. There was a discussion about CHIME Alumni.
  4. There was a discussion about toileting in TK
  
- V. **Director of Development update**
  1. The board met Julie Himot, the new Director of Development and she updated the board on her activities for the first month.
  2. There was a discussion about Alumni contact.

**VI. There was a closed session, no action was taken**

**VII. Adjournment:**

1. **M/S/P** Motion (P. Smith) to adjourn the 2/6/2024 meeting of the CHIME Charter
2. **Public comment:** There was an opportunity for public comment. None were made
  - a. **VOTE**
  - b. **Yeses:** *M. Polansky, T. Myman, M. Rinnert, P. Smith, J. Mark*
  - c. **No's:** none
  - d. **Abstentions:** *none*
  - e. **MOTION PASSES:** *5-0-0*