

**CHIME Institute**  
**Board of Directors Meeting Tuesday December 3<sup>rd</sup> , 2019 at 6:00 pm**  
**At the CHIME Charter School**  
**Meeting Agenda**

**I. Public Comment (3 minutes each)—Speakers may sign up at 5:55 p.m.**

1. Members of the public who wish to make comments on agenda or non-agenda items are welcome to do so. A sign-up sheet is available, and each speaker is limited to three (3) minutes.

**II. Consent Agenda (5 min)**

The following item(s) may be adopted by a single vote of the board, or any item(s) may be pulled off of consent by any member's request (without any need for a vote to pull from consent).

1. **Approval** of the November 5<sup>th</sup> , 2019 Board of Directors Meeting Minutes.

**III. Educational Programs Reports**

1. Early Education Programs: The Board will be given an opportunity to review and ask questions about the report provided by the Executive Director of the Early Education Programs, summarizing any updates and actions taken during the month and any recommendations to the Board.
2. Charter School: The Board will be given an opportunity to review and ask questions about the report provided by the Executive Director of the Charter School, summarizing any updates and actions taken during the month and any recommendations to the Board.
  - a. Board approval of 1st interim financial for the charter school: The Board will have an opportunity to review the report as prepared by ExED and ask questions.
  - b. Board approval of a transfer of \$50,000 in annual giving funds from the Institute to the charter school.

**IV. Board Committee Reports**

**A. Board Development Committee**

1. Board Committees: Board members will have an opportunity to review and discuss Committees' membership and updated goals.

**B. Finance and Audit Committee**

1. Committee Report: The Board will be given an opportunity to ask questions about the report as provided by the Committee.

**C. Fundraising and PR Committee**

**1. Committee Report**

- a. Annual Fund: The Board will be given an opportunity to ask questions about the report provided by the Committee.

**V. Executive Closed Session (if needed)**