

**CHIME Institute**  
**Board of Directors Meeting Tuesday March 5, 2019 at 6:00pm**  
**At the CHIME Charter School**  
**Meeting Agenda**

**I. Public Comment** (3 minutes each)—Speakers may sign up at 5:55 p.m.

- A. Members of the public who wish to make comments on agenda or non-agenda items are welcome to do so. A sign-up sheet is available, and each speaker is limited to three (3) minutes.

**II. Consent Agenda** (5 min)

The following item(s) may be adopted by a single vote of the board, or any item(s) may be pulled off of consent by any member's request (without any need for a vote to pull from consent).

- A. **Approve** February 5, 2019 Board of Directors Meeting Minutes

**III. Annual Actuarial Report** (Cash Balance Plan) for PYE 6/30/2019 by Kevin Palm from Kravitz, Inc.  
The Board will be given an opportunity to ask questions about the report.

**IV. Educational Programs Reports**

- A. Early Education Programs: The Board will be given an opportunity to ask questions about the report provided by the Executive Director of the Early Education Programs, summarizing any updates and actions taken during the month and any recommendations to the Board.
- B. Charter School: The Board will be given an opportunity to ask questions about the report provided by the Executive Director of the Charter School, summarizing any updates and actions taken during the month and any recommendations to the Board.
1. Charter School December Financials, Check Registers and Cash Position: The Board will **review and approve** the January financials, including the financial dashboard as prepared by ExEd, check register, and credit card register.
  2. Data analysis of SBAC, NWEA, and comparable schools data. The Board will have an opportunity to review the report and ask questions.
  3. CA Schools Dashboard Follow Up. The Board will have an opportunity to ask questions about the steps discussed at the last meeting and any additional follow ups.

**V. CHIME/CSUN Partnership Report**

The Board will be given an update on activities that are taking place in partnership with CSUN.

**VI. Board Development Committee**

- A. Board Recruitment Update: The Board will be given an opportunity to ask questions about the report provided by the Committee.
- B. Form 700: The Board will be able to review the form, ask questions and provide signatures on Form 700.

**VII. Finance and Audit Committee**

- A. Audit Report: The Board will be given an opportunity to ask questions and provide feedback about the recommendations provided by the Committee.
- B. CHIME Charter School Finance Policy: The Board will be given an opportunity to review the Policy provided by the Committee prior to approval.

**VIII. Fundraising and PR Committee**

- A. Committee Report: The Board will be given an opportunity to ask questions about the report provided by the Committee

**IX. Executive Closed Session (if needed)**

**X. Adjournment**