



**PAYROLL CALENDAR
2023-2024**

PAY PERIOD		DAYS IN PAY PERIOD	*PAYROLL DUE DATE	CHECK DATE
BEGIN PERIOD	END PERIOD			
7/1/23	7/15/23	10	7/17/23	7/20/23
7/16/23	7/31/23	11	8/1/23	8/4/23
8/1/23	8/15/23	11	8/16/23	8/21/23
8/16/23	8/31/23	12	9/1/23	9/7/23
9/1/23	9/15/23	11	9/18/23	9/21/23
9/16/23	9/30/23	10	10/2/23	10/5/23
10/1/23	10/15/23	10	10/16/23	10/19/23
10/16/23	10/31/23	12	11/1/23	11/6/23
11/1/23	11/15/23	11	11/16/23	11/21/23
11/16/23	11/30/23	11	12/1/23	12/6/23
12/1/23	12/15/23	11	12/18/23	12/21/23
12/16/23	12/31/23	10	1/2/24	1/5/24
1/1/24	1/15/24	11	1/16/24	1/19/24
1/16/24	1/31/24	12	2/1/24	2/6/24
2/1/24	2/15/24	11	2/16/24	2/22/24
2/16/24	2/28/24	10	3/1/24	3/6/24
3/1/24	3/15/24	11	3/18/24	3/21/24
3/16/24	3/31/24	10	4/1/24	4/4/24
4/1/24	4/15/24	11	4/16/24	4/19/24
4/16/24	4/30/24	11	5/1/24	5/6/24
5/1/24	5/15/24	11	5/16/24	5/21/24
5/16/24	5/31/24	12	6/3/24	6/6/24
6/1/24	6/15/24	10	6/17/24	6/21/24
6/16/24	6/30/24	10	7/1/24	7/5/24

**PAYROLL DUE DATE: Requests for time record adjustments must be submitted to your supervisor no later than 11:00 AM.
All employees must complete "Approve My Check" in Paycom by 11:00 AM.*